1. Please complete this form by typing in the information, then print it, sign it, and bring it to the

host FAH Department or FAH General Office (at E21-4092).

1. Submit the completed application together with all supporting documents.
2. Please refer to the FAH Homepage at fah.umac.mo for further information and application deadline.
3. This form is not applicable to FAH CJS exchange programmes.

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| **Part 1 – Personal Particulars** | | | | | | | | |
| Name in English:  (As printed in ID) |  | | Name in Chinese:  (As printed in ID) | |  | | Student No.: |  |
| Faculty: |  | | | Department: | |  | | |
| Major: |  | | | Year of Study: | |  | | |
| ***Personal Contact Information*** | | | | | | | | |
| Mobile No.: | |  | | Home No.: | |  | | |
| Address in English: | |  | | | | | | |
| Address in Chinese: | |  | | | | | | |
| UM Email: | |  | | | | | | |
| Personal Email: | |  | | | | | | |

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| **Part 2 – Particulars of Activity or Programme** | |
| Types of Activity or Programme *(tick one only)*: | □Student Exchange Programme  □Study Abroad Programme *(please specify)*:  □Others *(please specify)*: |
| Exchange Institution / Organizer: |  |
| Exchange Destination *(City, Country)*: |  |
| Exchange Period: | From / / To / /  DD MM YY DD MM YY |

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| **Part 3 – Checklist of Support Documents** | |
| Supporting Documents to be submitted in the following order: | |
| 􀋎 | Application form for exchange |
| 􀋎 | CV |
| 􀋎 | Statement of Purpose (Describing why you are interested in applying this exchange program and what your objective is; What are your strengths and weaknesses. Why should we pick you?) |
| 􀋎 | Transcript in English (since year 1) |
| 􀋎 | English proficiency Certificate (Please refer to the call for application of the university that you are going to apply for the type of certificate required) |
| 􀋎 | Reference Letter(s), number of letters submitted: \_\_\_\_\_\_\_\_\_\_\_ |
| 􀋎 | Any other supportive documents that will help you get into this program |

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| **Part 4 – Declaration and Signature** |
| 1. I understand that the selection process is competitive and not all applicants who meet the eligibility criteria will be selected.  2. I understand I will have to fill out and submit the endorsed learning agreement if I am selected to take part in the FAH exchange programmes.  3. I acknowledge that FAH will provide no subsidy or allowance to exchange participants, whereas I need to apply for the GAO outgoing exchange scholarship (<http://www.umac.mo/gao/oes.php>).  Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

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| **Data Usage** |
| **Personal Data Collection Statement**  1. The University of Macau being a public institution of higher education as set in Law No. 1/2006, will process the personal data collected on this form for activity organization, service providing and contact purpose.  2. Due to the needs of the activity or service, the personal data on this form may be transferred to other organizations inside or outside Macao.  3. The applicants have the right to access, rectify or update their personal data stored at UM.  4. The personal data circulated on the network may be at risk of being used by unauthorized third parties. |