



增修學分申請表格 Application form for additional credit units

第一部分 Section I		個人資料 (由學生填寫) Personal Details (to be completed by student)			
姓名 Name	英文 English	<input type="text"/>	中文 Chinese	<input type="text"/>	年級 Year of study
學號 Student No	<input type="text"/> - <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/>	專業 Major	<input type="text"/>	範疇 Specialization	<input type="text"/>
聯絡電話 Telephone	<input type="text"/>				

第二部分 Section II		申請詳情 (由學生填寫) Application Details (to be completed by student)		
上學期平均分 Previous Semester Grade Point Average (GPA)		<input type="text"/>	累積平均分 Cumulative Grade Point Average (GPA)	
申請原因 Reason for application	<input type="checkbox"/> 重修 (課程編號) _____ Retake course (Course Code)			
	<input type="checkbox"/> 其他 (請註明) _____ Others (please specify) (如有需要, 請另頁書寫 Please use supplementary sheet if necessary)			
增修學分 Additional credit units		此欄由部門填寫 To be completed by Department Office		
		請選出適用者 Please tick whichever is appropriate		課程主任 / 系主任 簽署 Signed by Programme Coordinator / Head of Department
<input type="checkbox"/> 8 th 3 credit units		<input type="checkbox"/> 同意 Agree	<input type="checkbox"/> 不同意 Disagree	
		備註 Remarks: <input type="text"/>		

注意事項 Notes:

有關 Course Load for Undergraduate Students 詳情, 請瀏覽註冊處網頁 <https://reg.um.edu.mo/current-students/enrolment-and-examinations/important-dates/>

For details about Course Load for Undergraduate Students, please refer to Registry's website at <https://reg.um.edu.mo/current-students/enrolment-and-examinations/important-dates/>

如申請不獲批准, 學生將於五個工作天內收到通知

Students will be notified within 5 working days if this application is not approved.

學生簽署:

Signature of Student: _____

日期:

Date: _____

學院部門專用 For FAH Dept. Office use only		
收件蓋印 Document Received Chop	<input type="checkbox"/> 批准 Approve <input type="checkbox"/> 不批准 Disapprove	<input type="checkbox"/> 批准 Approve <input type="checkbox"/> 不批准 Disapprove
簽名 Signature: _____	學術單位主管 Head of Academic Unit	副校長 (學術) Vice Rector (Academic Affairs)
checked by: 已檢查	/ /	/ /