DOCTOR OF DESIGN

IN

VISUAL COMMUNICATION DESIGN

25/26

PROGRAMME MANUAL





CONTENTS

01	Institutional Philosophy
02	Academic Unit Philosophy
02	Programme Philosophy
03	Programme Academic Members
08	General Attributes of Doctoral Graduates According to Macao Law
09	General Objectives of the Programme
11	Programme Intended Learning Outcomes
11	Admission Guidelines
12	Admission Requirements at University Level
12	Admission Procedures
14	System of Ranking Candidates
15	Process and Timeline for Completion of the Programme
16	Programme Structure with the Sequence of Courses Per Semester
18	Table of Relation between PILOs and CILOs
18	General Assessment and Evaluation Rules
19	Courses Syllabus
19	Medium of Instruction
19	Course Enrolment
20	Rules Regarding Supervision
20	Progress Report
21	Rules Regarding Examination
22	Graduation Requirements
23	Important Dates and Timeline
24	Attendance Requirements
24	Deferment of Study
24	Tuition Fees
25	Prospects for Graduates
25	The Use of Educational / Laboratorial Spaces and Equipment
25	Quality Assurance Roles at the Department of Arts and Design
26	Mechanisms for Students to Express Their Views, File Appeals, Grievances and Complaints, or Make Any Other Reasonable Requests
28	Images of Excellent Work Developed (expected in 2029)
28	Other Useful Links
31	List of Appendices

Institutional Philosophy

Vision

The University of Macau (UM) wishes to position itself as a university with firm roots in Macao, while at the same time being committed to participating in the development of the Greater Bay Area. UM hopes to integrate itself into national development while reaching out to the world. Through quality student-centered education, key research subjects with international impact, and a high standard of community services, it aspires to become an internationally recognised university of excellence.

Misson

UM endeavours to leverage its uniqueness and strengths, as highlighted by a learning environment where Chinese culture plays a major role and diverses cultures coexist, and by a system of whole-person education underpinned by faculties and residential colleges in an international education setup. The university is committed to:

- Upholding the university motto Humanity, Integrity, Propriety, Wisdom and Sincerity;
- Cultivating citizens with innovative abilities who exhibit love for their homecountry, possess global perspectives and competitiveness, and shoulder social responsibilities necessary for the development of Macao, the nation and beyond;
- Promoting academic research and industry-academia-research cooperation
 to facilitate sustainable socio-economic development of Macao and support
 the development of the Guangdong-Hong Kong-Macao Greater Bay Area,
 thus serving the nation and humanity at large;
- Being firmly rooted in Macao, serving and enriching the local community at multiple levels and on all fronts.

Academic Unit Philosophy

Vision

Taking its rise and footing in Macao, the Faculty of Arts and Humanities (FAH) of UM is committed to help shape a better Macao, actively integrate into the Bay Area, serve our country, go global and strive to build up a top-ranked faculty for nurturing talents and academic research.

Misson

- Provide students with a holistic learning experience within the context of arts
 and humanities, focusing on knowledge, skills, and literacies. Through systematic study, students of various majors will be equipped with the fundamental
 knowledge and methodology in linguistics, literature, translation, history,
 philosophy and religion, and gradually develop into the kind of compound
 talents with innovation, a sense of belonging to their nation, international
 vision, social responsibilities and global;
- Cultivate outstanding scholars in humanities, encourage innovation and excellence in research and knowledge exchanges, and produce high-quality academic publication;
- Promote knowledge transfer and service to communities and international academia for the betterment of society.

Programme Philosophy

The Doctor of Design in Visual Communication Design programme of the Department of Arts and Design (DAD), FAH is grounded in the philosophy that design practice is a form of scholarly inquiry that can drive innovation and transform societies. We emphasize the importance of rigorous, practice-led research that results in tangible design outcomes. This programme fosters independent thought, scholarly integrity and the ability to translate research into actionable design strategies. Graduates are expected to be design leaders, capable of shaping the future of design practice and education.

Programme Academic Members

Chair Professor



Jun LI
Head of Department of Arts and Design

Email: gilleslijun@um.edu.mo Tel: (853) 8822 8118

Office: E34-2021

Distinguished Professor



Lampo LEONG
Director of Centre for Arts and Design

Email: lampoleong@um.edu.mo

Tel: (853) 8822 4152

Office: E34-1007

Yudong WANG

Email: yudongwang@um.edu.mo

Tel: (853) 8822 8905

Office: E34-2023





Yan ZHANG

Director of Centre for Chinese History and Culture

Email: zhangyana@um.edu.mo

Tel: (853) 8822 8947

Full Professor



Hongtao ZHOU

Email: hongtaozhou@um.edu.mo

Tel: (853) 8822 9156

Office: E34-2014

Xun CHI (Michael)



Tel: (853) 8822 9307

Office: E34-2027



1000

Wei LIU

Email: weilium@um.edu.mo

Tel: (853) 8822 9392

Office: W32-G009

Associate Professor



Michael WHITTLE

Email: mwhittle@um.edu.mo

Tel: (853) 8822 4183

Uros TODOROVIC

Email: urostodorovic@um.edu.mo

Tel: (853) 8822 4852

Office: E34-2024





Fan LI

Programme Coordinator of MFA & DFA

Email: lifan@um.edu.mo

Tel: (853) 8822 9930

Office: E34-2026

Xiaofeng WANG

Email: xiaofengwang@um.edu.mo

Tel: (853) 8822 8326

Office: E34-2018





Xu YANG

Email: xyang@um.edu.mo

Tel: (853) 8822 4541

Atticus SIMS

Email: atticussims@um.edu.mo

Tel: (853) 8822 8183

Office: E34-2008





Sau Wah NG

Email: sarahng@um.edu.mo

Tel: (853) 8822 9310

Office: E34-2012

Xipei REN

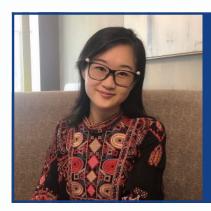
Email: xipeiren@um.edu.mo

Tel: (853) 8822 9252

Office: W32-G011



Assistant Professor

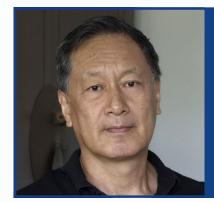


Yiqing LI

Email: lesleyli@um.edu.mo

Tel: (853) 8822 4058

Adjunct Chair Professor



Lu MA

Email: malua@um.edu.mo

Qinghe LIU





Administrative Staff



Fong HO

Email: sokfongho@um.edu.mo

Tel: (853) 8822 9956

Office: E34-2019

Xialing LIU

Email: xialingliu@um.edu.mo

Tel: (853) 8822 4041



General Attributes of Doctoral Graduates According to Macao Law

According to the Higher Education Regime of the Macao SAR (Law No. 10/2017), the doctoral degree proves awardees' ability to carry out a significant and original research, including its design, planning and compilation, etc., which meets the requirements imposed by the standards of academic quality and integrity, as well as awardees' skills of critical analysis, evaluation and synthesis of new and complex ideas, and their ability to communicate with peers, academia and society in general in the related field of expertise.

In alignment with these attributes, the Macao SAR government places a high priority on the development of the cultural and artistic industries. Culture and the arts constitute a pivotal component of the government's "1+4" adequate diversification development strategy. As comprehensive research-oriented public university in Macao, UM actively supports this initiative through the development of doctoral programmes related to the cultural and creative industries. These programmes aim not only to fulfill the legal expectations for doctoral education but also to cultivate specialized talents capable of addressing the evolving demands of Macao SAR, the Greater Bay Area, and the broader national context.

General Objectives of the Programme

The Doctor of Design in Visual Communication Design programme develops designer-researchers capable of producing significant original work, maintaining high academic standards, and effectively communicating with peers, academia and society at large. It carries a mission to promote the advancement of Macao SAR and the Greater Bay Area's cultural industries to meet its diversified socio-economic development strategies through industry-academia-research cooperation and graduates' creative practice.

The programme aims to:

- 1. Meet Macao SAR and the Greater Bay Area's objectives in cultural industries to:
 - 1.1. Promote the advancement of culture, art, science and technology and the economic and social development of the Macao Special Administrative Region.
 - 1.2. Respond to Macao SAR and the Greater Bay Area's development strategies for cultural industries and address complex, real-world design challenges from the region.
- 2. Achieve the objectives of the University and the Faculty of Arts and Humanities to:
 - 2.1. Cultivate citizens with innovative abilities and promote academic research through quality student-centered education, key research subjects with international impact.
 - 2.2. Advance knowledge in Visual Communication Design through interdisciplinary applied research, original design, professional practice and impactful service to the regional, national and international communities.
- 3. Prepare graduates for leadership roles in design industry or academia with solid professional skills, applied interdisciplinary research capacities and impactful design work.

The notions of "innovation" and "creation" are the two founding blocks in designing the series of courses in the programme. The Doctor of Design in Visual Communication Design programme is a professional doctorate that places a heavy emphasis on advanced design practice and applied research. It is designed for individuals who wish to lead in the design field, whether through innovative practice, education or strategic leadership. It trains students to be future creative designers, industry leaders and university teachers with the capacity of engaging in innovation of different fields such as practice-based research, theory-driven design, and strategic forward-looking thinking. They will be able to develop innovative solutions for the broader prospects of society and specifically for the advancement of the design industry.

After completing this programme, graduates should have the ability to carry out significant and original research including its conception, planning and adaptation, critical analysis, evaluation and synthesis of new and complex ideas, and the ability to communicate with peers, the academic community and society-at-large about the area of specialization while upholding quality standards and academic integrity.

Programme Intended Learning Outcomes

The intended learning outcomes are that, upon successful completion of the programme, students will be able to:

- 1. Demonstrate cultural awareness in tangible design outcomes to advance the development of culture, art, science and technology and socio-economic of the Macao Special Administrative Region.
- 2. Develop innovative design concepts, strategies, and systems addressing complex real-world problems from Macao SAR, the Greater Bay Area, and beyond.
- 3. Demonstrate holistic innovative abilities and social responsibilities with international impactful design and research achievements.
- 4. Generate original research in visual communication design with interdisciplinary approaches.
- 5. Demonstrate excellence in verbal, written, and visual presentation of academic and professional work.
- 6. Demonstrate leadership capacities for design industry and sufficient knowledge, skills and professional attitudes required to educate the next generation of design practitioners.

Admission Guidelines

Applicants are required to apply online during the application period. The admission requirements and guidelines are posted on the Graduate School's (GRS's) website for prospective students:

https://grs.um.edu.mo/index.php/prospective-students/doctoral-degrees-programmes/

Admission Requirements at University Level

1. General Entry (for Master's Degree Holders)

Possess a Master's degree or academic background recognised as equivalent by the University of Macau.

2. Accelerated Entry (for Master's Students)

Have been registered in a Master's Programme at the University of Macau for at least one year. Have successfully finished the coursework part with outstanding performance and have demonstrated strong research ability.

3. Direct Entry (for Bachelor's Degree Holders)

Possess a Bachelor's degree with outstanding performance and have demonstrated strong research ability.

At present, the Department of Arts and Design requires that applicants for admission to its doctoral degree programmes possess a Master's degree (General Entry).

Proof of English Proficiency

Applicants who received their Bachelor's/Master's degree from a university where the medium of instruction was not English are required to provide any of the following as proof of English proficiency:

Obtained a TOEFL* score of 550 (paper-based examination) / 80 (Internet-based examination) or above or,

An IELTS* overall score of 6.0 or above with no sub-score lower than 5.5 or, College English Test (CET) score is acceptable to some academic units, please visit corresponding website of each academic unit for details.

*Note: TOEFL and IELTS scores are valid for two years from the test date.

Admission Procedures

Follow the general admission rules and requirements of the University with the following additional requirements and application materials:

Academic Qualifications Requirements:

Either one of the degrees (Bachelor's or a Master's degree) obtained by the applicant must be related to Arts and Design.

Language Requirement:

Follow the general language requirements of the University, we also accept applicants' submission of English scores from Mainland China's Graduate Entrance Examination or CET-4, and have them assessed by the academic unit.

Application Materials:

- A CV detailing awards, exhibitions, design projects, and publication records in Chinese, English, or both;
- A few writing samples in Chinese, English, or both, such as bachelor's and master's theses;
- A Design portfolio containing 10 to 20 images of the applicant's work.

System of Ranking Candidates

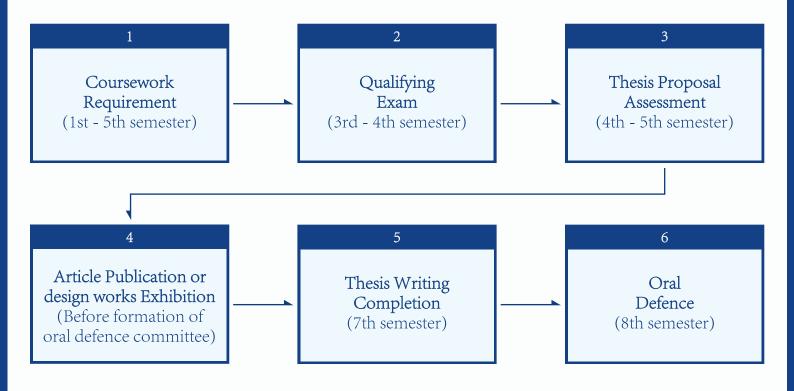
The selection committee conducts admission evaluation in two stages:

- 1. First-round screening: Candidates are evaluated on parameters 1-4 below.
- 2. Interview: Finalist are selected based on first-round rankings for the Interview.

Final selection is made according to the comprehensive score ranking (parameters 1-5) from the finalist pool.

Admission Evaluation Parameters of Doctor of Design in Visual Communication Design	Weighting (%)
1 - CV (detailing awards 5%, exhibitions 5%, design projects 5%, and publications 5%)	20%
2 - Academic Documentation (Writing Samples 5%, Academic Transcripts 5%, Bachelor's and Master's Theses 10%)	20%
3 - Design Portfolio	30%
4 - Statement of Interest (1-2 pages) including: objectives and motivation for joining the programme, proposed doctoral research topic, preliminary research plan showing how design and applied research will lead to doctoral thesis	10%
5 - Finalist Interview Performance	20%

Process and Timeline for Completion of the Programme



Programme Structure with the Sequence of Courses Per Semester

Courses		Туре	Total Lecture Hours	Credits	
Year 1 - Semester 1					
ARTD8100	Design Seminars	Compulsory	45	3	
ARTD8101	Academic Dissemination and Project Communication	Compulsory	45	3	
Year 1 - Semester 2					
ARTD8102	Visual Design: Theories and Methods	Compulsory	45	3	
ARTD8103	Design Projects	Compulsory	45	3	
Year 2 - Semester 1					
ARTD8199	Doctoral Thesis (Preparing Qualifying Exam)	Compulsory		3	
ARTD8104	Local and Global Cultural Industries	Compulsory	45	3	
ARTD8105	Advanced Topics in Digital Art	Compulsory	45	3	
	Year 2 - Seme	ester 2			
ARTD8199	Doctoral Thesis (Qualifying Exam + Thesis Proposal Preparation)	Compulsory		3	
ARTD8106	Advanced Topics in Photography and Video	Compulsory	45	3	
ARTD8107	Artificial Intelligence and New Technologies for Design	Compulsory	45	3	

Year 3 - Semester 1					
ARTD8199	Doctoral Thesis (Thesis Proposal Assessment +Thesis Draft)	Compulsory		3	
ARTD8108	Technological Revolution and Design Innovation Workshop	Compulsory	45	3	
ARTD8109	Transcultural Aesthetics and Design				
ARTD8110	Design Practices: Entrepreneurship and Professional Management Required Elective (choose one of two)		3		
Year 3 - Semester 2					
ARTD8199	Doctoral Thesis (Thesis Pre-Defence)	Compulsory		3	
Year 4 - Semester 1					
ARTD8199	Doctoral Thesis (Thesis Revision and Exhibition)	Compulsory		3	
Year 4 - Semester 2					
ARTD8199	Doctoral Thesis (Thesis Defence)	Compulsory		3	
Grand Total				48	

Remark: The courses offered each semester is subject to the final course arrangement of the programme.

Table of Relation between PILOs and CILOs

Please refer to:

Appendix 1 Programme Intended Learning Outcomes (PILOs) and Course Intended Learning Outcomes (CILOs) Mapping Matrix.

General Assessment and Evaluation Rules

Metrics for Student Design Work Assessment for Doctor of Design in Visual Communication Design.

Assessment Dimension	Weight	Description
Originality, Creativity, and Innovation	30%	Measures the uniqueness and inventiveness of the concept and execution.
Alignment, Process, and Methodology	20%	Assesses how well the design aligns with objectives, and the rigor of the process and research method applied.
Functionality and Feasibility	20%	Evaluates the practical application, usability, and potential for real-world implementation.
Aesthetics and Visual Appeal	20%	Examines the visual quality, composition, and design language.
Display, Communication, and Storytelling	10%	Focuses on how effectively the work communicates its message or narrative through visual and contextual presentation.

Courses Syllabus

Course syllabi, including detailed course description and course intended learning outcomes are available in the University of Macau's Course Catalogue.

Course outlines are provided to students during the first class.

https://isw.um.edu.mo/siwci/faces/courseListHome

Medium of Instruction

Chinese / English

Course Enrolment

- 1. Log in to https://isw.um.edu.mo/siapp/ and select External Link > Online Enrolment from the menu on the left.
- 2. After logging in, click Course Enrolment in the left-hand menu. The system will then pop up a new window. Please refer to the course list and enter the desired course code in the course code field, for example, ARTD8100-001 or ARTD8101-002, then click Add Course.
- 3. The system will display the successfully enrolled course information at the bottom of the window. After confirmation, you can close the system.

Rules Regarding Supervision

Thesis supervisor of each student will be arranged by the programme and department by the end of the first academic year taking into consideration the student's research interests or tentative topics.

In principle, the number of postgraduate (PG) students a supervisor recruits each academic year is equal to the total number of PG students who should be arranged with a supervisor in that academic year divided by the total number of supervisors in the programmes. The number of PG students can fluctuate up or down to round up and to ensure that every PG student can be matched with a supervisor. At the same time, all supervisors should have a roughly equal number of PG students recruited within five years.

The supervision arrangement is overseen by the programme coordinator and the head of the Department. Considering the workload of each supervisor, the programme coordinator can make adjustment based on the PG students' choices of research topics. In an event of extreme unbalanced students' choices, the value can deviate 10% up and down with the approval of the head of Department or delegate.

Progress Report

Each doctoral student is required to submit the Progress Report every semester (December and May) to be evaluated by the supervisor, or the mentor before the supervisor is arranged. The GRS will notify students by email to submit the progress report. Students can also fill in the progress report via the link.

https://isw.um.edu.mo/sipgap

According to the Rules on the Progress Report of the Postgraduate Programmes (Please refer to Appendix 2 or the website of the GRS under the Regulations Rules & Guidelines of Current Students: https://grs.um.edu.mo/wp-content/up-loads/Rules-on-the-Progress-Report-Eng.pdf), please note that:

- 1. If a student fails to submit the report without justification within two months after the submission deadline, the student will be graded Scale 1.
- 2. If a student has been graded Scale 1 in any two reports, the GRS will discontinue the student's study.
- 3. If a student has been graded Scale 1 or Scale 2 in any two reports, the supervisor / mentor may decide to discontinue the student's study.

Rules Regarding Examination

Please refer to:

Appendix 3 Examination Rules

Examination rules can also be found at the website of the GRS under the Regulations Rules & Guidelines of Current Students: https://grs.um.edu.mo/index.php/current-students/regulations-rules-guidelines/.

Graduation Requirements

According to the General Rules Governing PhD and Other Doctoral Degree Programmes (Please refer to Appendix 4, which can also be found at the GRS website under the Regulations Rules & Guidelines of Current Students: https://grs.um.edu.mo/index.php/current-students/regulations-rules-guidelines/), students of Doctor of Design in Visual Communication Design will be awarded the doctoral degree provided that they have:

- a. completed the coursework as stated in the curriculum of the degree;
- b. passed a thesis proposal assessment and a final thesis oral defence examination during his/her study;
- c. fulfilled other coursework requirements set by the academic unit;
- d. written a thesis and passed the oral defence;
- e. paid the prescribed fees;
- f. fulfilled the requirements of the regulations and rules of the University.

Other Requirements by the Programme:

- 1. Upon admission to the Doctor of Design in Visual Communication Design programme, students are required to pass the required courses and several key assessments to be eligible for graduation. These assessments include the Qualifying Examination, the Thesis Proposal Assessment (which evaluates the creative design work, a solo exhibition or an equivalent project showcasing a visually cohesive and conceptually unified series of artistic design works), a written Doctoral Thesis, and the Thesis Oral Defence. The Qualifying Examination is usually attempted in the second year, and the Thesis Proposal Assessment must be completed within 2.5 years.
- 2. It's crucial to note that the graduation requirements encompass two interrelated components:
 - a. Creation and exhibition of a series of artistic design works that are both visually cohesive and conceptually unified.
 - b. A formally written academic thesis outlining the artistic and design principles and providing a rigorous analysis of the student's own artistic design work.

3. Alternatively, an independent research topic in design may be chosen as the theme of the thesis, with the approval of the student's doctoral supervisor. In this case, to meet the scholarly doctoral thesis requirements, the student must pose an original and innovative research question, review existing scholarship, and apply appropriate methodology to answer that question, thereby generating new knowledge.

Please refer to Appendix 5 for the Guidelines Governing the Format of Theses of PhD and Other Doctoral Degree Programmes, which can also be found at the GRS website under the Regulations Rules & Guidelines of Current Students: https://grs.um.edu.mo/index.php/current-students/regulations-rules-guidelines/.

Important Dates and Timeline

Stage	Important Dates / Timeline
Qualifying Exam	Pass the qualifying examination within 2 years after initial registration at UM.
Thesis Proposal Assessment	Pass the thesis proposal assessment within 2.5 years after initial registration at UM.
Oral Defence	Complete the final version of your thesis by end of 7th semester and pass to your supervisor for assessment and confirmation.
Thesis Revision after Oral Defence	Complete the thesis revision as requested by the Examination Committee and submit the revised thesis with the "Confirmation of Thesis Revision" form to the academic unit within 3 months from the date of the oral defence examination.
Academic Calendar	https://reg.um.edu.mo/um-calendar/

Attendance Requirements

Please refer to the General Rules Governing PhD and Other Doctoral Degree Programmes (Appendix 4) for the class attendance requirements.

Students who cannot attend classes can apply for leave of absence to the course instructor. The leave application form is available at the FAH Application Forms of the FAH website.

https://fah.um.edu.mo/current-students/

Upon course instructor's signature, students can submit the leave application form to the office of Department of Arts and Design.

Deferment of Study

Please refer to the General Rules Governing PhD and Other Doctoral Degree Programmes (Appendix 4) for the information regarding deferment of study. For the application procedures of deferment of study, please refer to the **website** of the GRS.

https://grs.um.edu.mo/index.php/check-out-procedures/

Tuition Fees

Please refer to the website of the programme for the tuition fee scheme.

https://fah.um.edu.mo/wp-content/uploads/2025/07/Tuition-Fees-table-DDes-English.pdf

Prospects for Graduates

Graduates of the Doctor of Design in Visual Communication Design programme will be prepared to assume roles as both practicing design professionals and design theorists, with advanced expertise in their specialized research domains. The programme will equip graduates with advanced scholarly competencies, including the ability to produce rigorous analytical research and critical discourse in design studies suitable for academic publication. The terminal degree status of this programme will qualify graduates for academic appointments in institutions of higher education, including professorial positions.

The Use of Educational / Laboratorial Spaces and Equipment

Please refer to Appendix 6 General Rules of Labs for details.

https://fah.um.edu.mo/wp-content/uploads/2025/09/App-6-General-Rules-of-Labs.pdf

Quality Assurance Roles at the Department of Arts and Design

The DAD ensures programme quality through a structured quality assurance (QA) framework. The Programme Coordinator oversees curriculum development and alignment with the PILOs. The Annual Internal Programme Review (AIPR) aims to address problems raised by the relevant stakeholders, such as students, graduates, teaching staff, Faculty-level Advisory Committee and employers etc., for quality enhancement of the programme. It will be conducted by the Programme Management Committee (PMC) usually right after the finalization of examination results (around mid-June). AIPR Report serves as a basis for future development/changes of the programme, either for quality enhancement or for the survival of the programme. It will be useful for the external review at the end of seven years of operation. The PMC shall consist of the Programme Coordinator (Chair), Head of Department, Subject Convenor(s) or Course Leader(s), and one student representative from each year level.

Roles of Faculty/DAD in Quality Assurance:

According to the Academic Quality Assurance System of the University, to ensure the University's academic and research programmes are properly designed and meet international standard, academic unit (FAH and DAD) should follow the guidelines on new programmes planning, establishment, accreditation and review which are detailed in the UM's internal QA mechanism.

Mechanisms for Students to Express Their Views, File Appeals, Grievances and Complaints, or Make Any Other Reasonable Requests

UM has established policies, rules and guidelines to ensure that students are well-informed about the avenues available to them for voicing their concerns and seeking resolutions for academic issues. The University is committed to continuously enhancing communication with students and we aim to ensure that students are well-informed about the avenues available to them for expressing their views, filing appeals, grievances, and complaints, or making other reasonable requests. Below are the existing stipulations and the actions being taken for enhancement.

1. Academic Advisory System: Currently, each undergraduate student is assigned an academic advisor, while each postgraduate student is assigned a mentor/supervisor. The role of the mentor is described in the **Guidelines on Mentorship for Post-graduate Students of FAH** (Please refer to Appendix 7). Students can contact the persons above when they need advice on their studies.

https://fah.um.edu.mo/wp-content/uploads/2025/09/App-7-FAH-Guidelines-on-Mentorship-for-PG-Students.pdf

2. Student Feedback Questionnaires: The objective of conducting a student feedback questionnaire is to allow students to provide feedback on the courses and instructors to enhance the quality of the courses and the teaching performance of the instructors. Normally, the student feedback questionnaires will be carried out twice per academic year, on a semester basis. Each student receives a QR code for each course to complete the questionnaires before the final exam.

- 3. Annual Internal Programme Review and Exit Surveys: AIPR is conducted on each programme annually to address problems and comments raised by teachers and students for the quality improvement of the programmes. Feedbacks are collected from students and the composition of PMC includes student representatives as members. Surveys are also conducted by each programme to collect feedback from graduating students.
- 4. Grade Appeals: A candidate requesting a review of his/her examination performance will commence his/her appeal by sending to the office of his/her academic unit a letter stating the grounds of the review and presenting relevant evidence within three weeks of the issue of the academic reports. The University informs students of the release of academic reports via email and phone messages. For any enquiries, students can refer to the email address and phone contacts included in the email and phone messages. Students may request a review of their examination performance or file appeals on their academic results. The procedures for filing appeals are stipulated in the Examination Rules (Please refer to Appendix 3).
- 5. Student Representatives in the Senate, Academic Council and Programme Management Committee:

Feedback from students contributes to the development of more effective and relevant academic policies and initiatives, helping to create policies and programmes that are more aligned with students' needs and interests. In accordance with the Regulations of the Organizational Structure and the Academic Quality Assurance System, the composition of the Senate, Academic Council, and Programme Management Committee includes student representatives as members.

Images of Excellent Work Developed (expected in 2029)

As the Doctor of Design in Visual Communication Design programme is newly established, images of exemplary student work will be curated and included in future editions of this manual following the first cohort's thesis exhibitions (expected in 2029). These will showcase visually cohesive and conceptually unified design projects from the Thesis Proposal Assessment and final Thesis Exhibition. Sample works from faculty-led projects in the Department of Arts and Design will be available on the DAD website to illustrate the caliber of design expected.

www.um.edu.mo/dad/

An annual exhibition of outstanding student work will be held, with selected images archived in the programme's digital portfolio.

Other Useful Links

Graduate School

University Almanac and Important Dates

https://grs.um.edu.mo/index.php/current-students/university-almanac-and-important-dates/

Regulations, Rules & Guidelines

https://grs.um.edu.mo/index.php/current-students/regulations-rules-guidelines/

Student Disciplinary & Academic Honesty

https://grs.um.edu.mo/index.php/current-students/regulations-rules-guidelines

Application Forms

https://grs.um.edu.mo/index.php/current-students/application-forms/

Information and Communication Technology Office

Two-factor authentication

https://icto.um.edu.mo/two-factor-authentication-2fa/?lang-zh-hant

SSL VPN

https://icto.um.edu.mo/ssl-vpn/

UMMoodle

https://ummoodle.um.edu.mo

UM Email Services

https://webmail.um.edu.mo/

UM WIFI

https://faq.icto.um.edu.mo/how-to-connect-um-wi-fi/?lang-zh-hant

University of Macau Library

Students can enter the library using their student ID cards and access electronic resources either on campus (via intranet-connected Wi-Fi) or off campus (using SSL VPN). Please visit the UM Library website.

https://library.um.edu.mo/lib_homepage_en

Campus Service

Retails and Outlets

https://css.cmdo.um.edu.mo/portfolio_category/retails-outlets/

Office of Sports Affairs

Students can use their student cards to reserve and access on-campus sports and fitness facilities. For more details, please visit

https://facility.osa.um.edu.mo/

Campus Information

https://cmdo.um.edu.mo/campus-information/

List of Appendices

Appendix 1 Programme Intended Learning Outcomes (PILOs) and Course Intended Learning Outcomes (CILOs) Mapping Matrix / Appendix 2 Rules on the Progress Report of the Postgraduate Programmes / Appendix 3 Examination Rules / Appendix 4 General Rules Governing PhD and Other Doctoral Degree Programmes / Appendix 5 for the Guidelines Governing the Format of Theses of PhD and Other Doctoral Degree Programmes / Appendix 6 General Rules of Labs / Appendix 7 Guidelines on Mentorship for Post-graduate Students of FAH